

# **IDEA WRITTEN ADMINISTRATIVE COMPLAINT NUMBER 12-088**

**Name of the school system:**

Memphis City Schools

**Description of the violation:**

Memphis City Schools failed to implement the Individual Education Program (IEP) as specified.

**Description of the law or regulation determined to have been violated:**

34 C.F.R. §300.323 When IEPs must be in effect (d) (1) (2) (i) (ii)

**Corrective measures ordered by the department:**

1. Memphis City Schools must schedule training regarding 34 C.F.R. §300.323 When IEPs must be in effect (d) (1) (2) (i) (ii), as mandated by the IDEA, to the appropriate staff
2. Memphis City Schools must schedule an IEP Meeting address and make arrangements for compensatory services.
3. Memphis City Schools must provide written notice to the Department that the corrective action has been implemented and the means of implementation.

**Final determination of the department:**

The Department will continue to monitor for compliance to the corrective action plan.